IUPUI HONORS COLLEGE
Study Abroad Stipend Form

Name __________________________________________ UID___________________________

Major __________________________________________ Email ______________________

School __________________________________________

This form is required for all students wishing to use their $2,500 Honors College Study Abroad Stipend towards an approved study abroad program. Submit this form at least **two weeks** prior to the beginning of the enrollment term for Bursar account posting purposes.

Reminder: The Study Abroad Stipend is for approved Study Abroad Programs that bear credit. The stipend will only be applied for programs approved by the Honors College and the IUPUI Study Abroad Office. This stipend is only awarded once.

HONORS COLLEGE SCHOLARSHIP INFORMATION
☐ Bepko  ☐ Chancellor’s  ☐ Plater  ☐ Presidential

PROGRAM INFORMATION
☐ IUPUI Program  ☐ IUB Program  ☐ IUPUC Program  ☐ PU Program  ☐ Other Program

Program Name ____________________________________________ School/Dept: ____________

Program Dates ____________________________________________

Total Number of Credit Hours ____________________________________

SIGNATURES

_________________________________________  ___________________________________
Student  Date

_________________________________________  ___________________________________
IUPUI Study Abroad Director  Date

Please bring the following items to the front desk of the Honors College:
- this completed form
- the formal acceptance letter from the study abroad program you are pursuing

HONORS COLLEGE APPROVAL (TO BE COMPLETED BY THE IUPUI HONORS COLLEGE)

Approved By___________ Date Approved ___________ Approval Noted ____________
IUPUI HONORS COLLEGE
Study Abroad Stipend Form
Information for Students

This form is required for all students wishing to use their $2,500 Honors College study abroad stipend toward an approved study abroad program.

FORM SUBMISSION STEPS
Following are the steps for completing this form accurately and on time:

STEP 1: Provide documentation that you are participating in study abroad
Make a copy of your acceptance form/letter from the study abroad program in which you are participating and attach it to the Study Abroad Stipend Form.

STEP 2: Meet with the IUPUI Study Abroad Office and obtain their signature
Obtain the signature of a staff member of the IUPUI Study Abroad Office. Their signature indicates that you have met with one of them to discuss issues pertinent to your ability to study abroad. These issues may include, but are not limited to, credits from the program posting to your transcript (for non-IUPUI programs), financial aid/assistance issues not related to the Honors College, and other critical pre-departure information. The IUPUI Study Abroad Office is located in the Education and Social Work building, room 2129B.

STEP 3: Sign the form and submit it to the front desk at the IUPUI Honors College at least 2 weeks prior to the start of the enrollment term.

STIPEND APPROVAL
You will receive a confirmation email from the Honors College when your stipend is approved.

STIPEND DISBURSEMENT PROCESS
Once approved, your study abroad stipend will be applied to your IUPUI Bursar account. If you have a balance on your Bursar account, your study abroad stipend will first cover the deficit on your account before being reimbursed to you.

If you have not done so already, we highly recommend that all Scholars sign up for Direct Deposit. You can do so here. You can also reach this page by going to bursar.iupui.edu and clicking on “learn more” under “direct deposit.” Direct Deposit allows quicker access to the funds reimbursed to you via your Bursar account. If you do not opt for Direct Deposit, you will receive a mailed check to your address on file with the university. Students who signed up for direct deposit should expect a refund 3-5 days after the scheduled disbursement date. You can find more detailed information about how the Bursar processes refunds and how long you need to wait before receiving your refund on their website: http://www.bursar.iupui.edu/refunds.asp.